

# Special Meeting Minutes of the Jonesfield Township Board held on August 29, 2017

Supervisor Tibbits called the special meeting of the Jonesfield Township Board to order at 4:45 p.m. The purpose of the special meeting was to interview candidates for township clerk and to appoint the successful candidate.

PRESENT: Tibbits, Parker, Foye and Nock  
ABSENT: None  
GUEST: None

Pledge to the Flag

Public Comment: None

### Background:

At the regular meeting of the township board on August 21, 2017, the Jonesfield Township Clerk formally resigned her position effective September 4, 2017. Knowing that Clerk Siler was going to resign, the elected office vacancy was advertised in the newspaper the week of August 11, 2017 and on Jonesfield.com. Three candidate resumes were received along with their letters of interest. At the August 21 board meeting, the board passed a motion to close the application period; to post a special public meeting notice within the 18-hour required window; and to conduct interviews of the three candidates on August 29, 2017, beginning at 5:00 p.m.

The interviews were conducted in an open public meeting format at 5:00 p.m., 5:30 p.m. and 6:00 p.m. Each of the candidates were provided the interview questions on August 21, 2017 to prepare for their interview session. The candidates each discussed their individual strengths to perform the core duties of the Jonesfield Township Clerk. The township board carefully considered which candidate would best fulfill the responsibilities of the position at this point in time. Julie Foye excused herself from the decision making.

After much deliberation, the Jonesfield Township Board was ready to make their selection decision. Nock made a motion, seconded by Parker to appoint Julie Foye as Jonesfield Township Clerk who will hold said office for the remainder of the unexpired term. (November 2018 Election). The vote of the board was unanimous.

Julie Foye will begin her duties with accompanying compensation immediately to take full advantage of working side by side with Clerk Siler prior to her last day. Clerk Siler will maintain her full clerk authority and compensation until September 4, 2017.

The Special Meeting adjourned at 7:30 p.m.

---

Larry E. Tibbits  
Township Supervisor